



LLG Performance Assessment

LLG Performance Assessment

Kitura Subcounty

(Vote Code: 237117)

Score 92/100 (92%)

No.	Performance Measure	Scoring Guide	Score	Justification
Assessment area: A. Functionality of Parish Administrative Structures				
1	<p>The LLG has ensured that there are functional PDCs/WDCs in all their respective Parishes/Wards</p> <p>Maximum score is 2</p>	<p>Evidence that the LLG has duly constituted PDCs/WDCs with composition in accordance with the PDM Guidelines, and that PDCs are fully functional as evidenced by mobilization of beneficiaries within a parish/ward, appraisal of all proposals submitted for the revolving funds during the previous FY for all parishes, score 2, else score 0.</p>	2	<p>There was evidence that Kitura Subcounty constituted PDCs with composition of 7 members for each of the 6 Parishes i.e Nyaburunga Parish, Kitura Parish, Bweeza Parish, Rwemamba Parish, Kigando Parish, and Mooya Parish in accordance with the PDM Guidelines. The PDCs are fully functional as evidenced by Mobilisation of beneficiaries within each of the four parishes. The Minutes for mobilization meetings and reports for each of the three parishes were on file together with lists of the beneficiary enterprise groups and membership as follows:</p> <p>Nyaburunga Parish (29 groups -552 members),</p> <p>Kitura Parish (26 groups -458 members),</p> <p>Bweeza Parish (33 groups -660 members),</p> <p>Kigando Parish (20 groups -207 members),,</p> <p>Rwemamba Parish (27 groups -565 members),and</p> <p>Mooya Parish (30 groups -408 members),</p> <p>All this Evidence was obtained from a file code named PDM Kitura S/C file</p> <p>The LLG was compliant.</p>
2	<p>LLG has ensured that all Parish Chiefs/Town Agents have collected, compiled, and analyzed data on Parish/community profiling as stipulated in the PDM Guidelines.</p> <p>Maximum score is 2</p>	<p>Evidence that all the Parishes/Wards in a LLG have compiled, updated, and analyzed data on community profiling disaggregated by village, gender, age, economic activity among others as stipulated in the PDM Guidelines, score 2 else score 0.</p>	0	no evidence presented
3	<p>The LLG provided guidance and information to the Village Executive Committees and PDCs on strategies for the</p>			<p>Kitura Sub-county Mapped NGOs, CBOs and CSOs operating within the LLG as per report dated 18th May 2022. Titled: "RE-REPORT ON MAPPING OF NGOs, CBOs & CSOs IN KITURA S/CTY" some of the NGOs on the list include: Kitura SACCO, Kashongi Taxi Operators SACCO, The Hunger project Uganda, Kashongi Farmers SACCO, TPO</p>

development of the parish

Maximum score is 6

Evidence that the LLG:

i. Has mapped NGOs, CBOs & CSO operating in the LLG and involved them in raising awareness about the PDM and planning cycle: score 2, or else 0

2

Uganda, ACORD, PHP and MARISTOPES-Uganda.

The Parishes conducted PDM awareness and sensitization meetings in each of the 6 parishes. The sensitization meetings were attended by a number of CBOs and NGOs as follows:

Nyaburunga Parish (27/05/2022)

Kitura Parish (04/05/2022),

Bweza Parish (24/05/2022),

Kigando Parish (28/05/2022),,

Rwemamba Parish (04/04/2022),

Mooya Parish (08/06/2022),and

The representatives of these CBOs and NGO participated in the meetings as evidenced in the minutes of the meetings and the report of the awareness creation. The representatives as evidenced from the minutes rallied people of Kitura to embrace the PDM and interest themselves in planning for the development of their Parishes and sub-county at large by following up government projects, programs and funds like Road fund, UPE and USE capitation grants as well as PHC for health facilities. The attendance lists were also attached.

The LLG was compliant.

Evidence that the LLG provided guidance and information to the Village Executive Committees and to PDCs on:

ii. Approved Programmes/activities to be implemented within the Parish for the current FY score 2, else score 0

2

There was Evidence that the LLG provided guidance and information to the Village Executive Committees and to PDCs on approved Programmes/activities to be implemented within the Parish for the current FY 2022/2023. The Subcounty Chief (SAS) wrote to all Village executive committees and PDCs on 25th February 2022 (Letter on file and was also on Notice board by the time of Assessment. The letter which was titled "List of Projects to be implemented in FY 2022/2023" clearly indicated all the three approved projects as follows:

1. Renovation of Kitura HCIII OPD at a total sum of UGX 17,503,500/= to be funded by DDEG.

2. Fencing of subcounty headquarters at UGX 6,921,700/= funded by DDEG.

3. Grading of and culverting of Kitura II-Kishuumo Obugyemeko CAR to be funded by URF at UGX 14,719,369/=.

4. Grading of and shaping of Mooya II Rutangyengyera CAR funded by URF at UGX 7,714,659/=

The LLG was compliant

Evidence that the LLG provided guidance and information to the Village Executive Committees and to PDCs on:

2

iii. Priority enterprises that can be implemented in the parish score 2 or else 0

There was evidence that the LLG provided guidance and information to the Village Executive Committees and to PDCs on Priority enterprises that can be implemented in the parish. The SAS communicated to all village executive committees and all PDCs on the priority enterprise in a letter dated 25/02/2022 which was on file. The letter indicated different priority enterprises for each of the respective seven parishes of

The reports on follow up on the enterprises by the agriculture extension workers such as field demos and farmer trainings were also provided as evidence for this.

The LLG was compliant.

Assessment area: B. Planning and Budgeting

4

The LLG conducted Annual Planning and Budgeting exercise for the current FY as per the Planning and Budgeting Guidelines

Maximum score is 6

Evidence that prioritized investments in the LLG council approved Annual Work plan and Budget (AWPB) for the current FY:

1

i. Is consistent with the LLG approved development plan III; score 1 or else 0

The Assessor accessed the LLG development plan III, The approved Budget for FY 2022/2023 and the approved AWP for FY 2022/2023 and established linkage of the 6 approved projects namely: Renovation of Kitura HCIII OPD at a total sum of UGX 17,503,500/= to be funded by DDEG.

1. Fencing of subcounty headquarters at UGX 6,921,700/= funded by DDEG.

2. Grading of and culverting of Kitura II-Kishuumo Obugyemeko CAR to be funded by URF at UGX 14,719,369/=.

The LLG was compliant .All these projects were on page 112 of the LLG development plan, page 5&6 of the AWP and page 4-5 of the Approved Budget Estimates.

The LLG was compliant.

The LLG provided evidence that prioritized investments in the LLG council approved Annual Work plan and Budget (AWPB) for the current FY 2022/2023 Incorporates ranked priorities from all its respective parish submissions which are duly signed by the Parish Chief and PDC Chairperson. The assessor established that all the 6 Parishes submitted their ranked priorities to SAS as follows:

Nyaburunga Parish (10/09/2021)

Kitura Parish (23/09/2021),

Bweza Parish (22/09/2022),

Kigando Parish (28/05/2022),,

Evidence that prioritized investments in the LLG council approved Annual Work plan and Budget (AWPB) for the current FY:

1

ii. Incorporates ranked priorities from all its respective parish submissions which

are duly signed by the Parish Chief and PDC Chairperson score 1 or else 0.

Rwemamba Parish (26/10/2021),

Mooya Parish (17/11/2021),

All the three projects in the approved AWP and Budget were seen on the lists of the submissions from the Parishes which were duly endorsed by the Parish chiefs and LC2 Chairpersons (PDC Chairpersons).

The LLG was compliant.

Evidence that prioritized investments in the LLG council approved Annual Work plan and Budget (AWPB) for the current FY:

1

iii. Is based on the outcomes of the budget conference; score 1 or else 0

The LLG presented evidence that prioritized investments in the LLG council approved Annual Work plan and Budget (AWPB) for the current FY 2022/23 were based on the outcomes of the budget conference. The Budget conference was held on 26/10/2021 and the ranked priorities from each parish were presented and discussed in the budget conference which was Budget conference report (page 2) had all the projects in the approved Annual Work plan and Budget for the current FY 2022/23.

The LLG was compliant.

iv. That the LLG budget include investments to be financed by the LLG score 1 or else 0

1

Analysis of Kashongi LLG Approved workplan and budget for FY 2022/2023 established inclusion of investments to be financed by the LLG.

1. Renovation of a slaughter slab at Kitura market to be funded by Locally raised revenues.

2. Renovation of Kitura HCIII OPD at a total sum of UGX 17,503,500/= to be funded by DDEG.

3. Fencing of subcounty headquarters at UGX 6,921,700/= funded by DDEG.

4. Grading of and culverting of Kitura II-Kishuumo Obugyemeko CAR to be funded by URF at UGX 14,719,369/=.

5. Grading of and shaping of Mooya II Rutangyengyera CAR funded by URF at UGX 7,714,659/=

The LLG was compliant.

v. Evidence that the LLG developed project profiles for all capital investments in the AWP and Budget as per format in NDP III Score 1 or else score 0

1

LLG developed project profiles for all the capital investments in the AWP and Budget as per format in NDP III and were annexed to the budget and the annual work-plan as one document.

The LLG was compliant.

vi. That the LLG budget was submitted to the District/Municipality/City before 15th May: score 1 or else 0 1

The LLG budget was submitted to the District before 15th May 2022. The assessor was provided with evidence of submission letter dated 13th May 2022 which on file. The Letter was stamped received by Chief Administrative Officer's Office and by the District Planner on 13/May/2022.

The LLG was Compliant.

5 Procurement planning for the current FY: submission of request for procurement Evidence that the LLG prepared and submitted inputs into the procurement plan for all the procurements to be done in a LLG for the current FY) to the CAO/TC by the 30th April of the previous FY, Score 2 or else score 0 2

Maximum score is 2

The LLG presented evidence that the LLG prepared and submitted inputs into the procurement plan for all the procurements to be done in a LLG for the current FY: 2022/23 to the CAO by the 30th April of the previous FY 2021/22. The submission letter was in place and dated 28th April 2022 stamped received by CAOs Office and Procurement and Disposal Unit on 28th April 2022.

The LLG was Compliant.

6 Compliance of the LLG budget to DDEG investment menu for the current FY Evidence that the investments in the approved LLG Budget for the current FY comply with the investment menu in the DDEG Grant, Budget and Implementation Guidelines, score 2 or else score 0 2

Maximum score is 2

Kitura Subcounty was allocated DDEG totaling to UGX: 18,399,211/= for the FY 2022/2023. The Subcounty also received EU DDEG top up UGX 35,801,000/= at the end of FY 2021/22 which was carried forward to FY 2022/23 making a total of UGX 54,200,211/=.

The analysis of the approved Budget for FY 2022/23 for Kitura Subcounty provided evidence that the investments to be funded by DDEG totaled to 43,360,169/= equivalent to 80% of the total DDEG budget provided (budget page 4-5). This was in line with the provision of up to 80% of DDEG being spent on Capital works. The remaining funds were spent on Investment servicing Costs UGX: 5,420,021/= (10%) and UGX 5,420,021/= (10%) on Support to Parish Planning including data collection, monitoring all projects and programs in parish as per DDEG guidelines for FY 2022/2023. On Page 7.

The LLG was compliant.

Assessment area: C. Own Source Revenue Mobilization and Administration

7 LLG collected local revenue as per budget (Budget realization) Evidence that the LLG collected OSR for the previous FY within +/- 10% of the budget score 1 or else score 0. 1

Maximum score is 1

the llg collected 99.74% of the revised to 19,453,250/= and realized 19,405,2000/=.

the budget was revised in the council that sat on 30/3/2022 under minute 8/22/09/2021 in the 26th line revised local revenue to 19,453,250/= evidenced in the budget and AFS

8	<p>Increase in LLG own source revenues from last financial year but one to last financial year.</p> <p>Maximum score 1</p>	<p>Evidence that the OSR collected increased from previous FY but one to previous FY by more than 5 %, score 1 or else score 0</p>	1	<p>the OSR collected increased by 34.02% from previous year but one. The OSR increased from 12,834,500/= in FY 20/21 to 19,453,250/= evidenced in AFS</p>
9	<p>The LLG has properly managed and used OSR collected in the previous FY</p> <p>Maximum score 4</p>	<p>Evidence that the LLG:</p> <p>i. Has remitted OSR to the administrative units, score 1 or else score 0.</p>	1	<p>the llg remitted mandatory share to lg and administrative units evidenced by transfer vouchers (25%=1/6=4,330,000/=, 5%=1/6=740,000/=) dated 24/6/2022 and in AFS.</p>
		<p>Evidence that the LLG:</p> <p>ii. Did not use more than 20% of the OSR on councilors allowances in the previous FY (unless authority was granted by the Minister), score 1, else score 0</p>	0	<p>the llg spent 23.85%=4,640,000/= of the OSR on councilors' allowances evidenced in AFS under trial balances pg 53</p>
		<p>Evidence that the LLG:</p> <p>iii. Have budgeted and used OSR funds on operational and maintenance in previous FY, score 1, else score 0</p>	1	<p>the llg spent 8.1% on O&M as evidenced on payment transfer vouchers (10/11=71,000/=, 13/12=149,000/=, 5/6=56,700, 3/4=86000, 4/4=71000, 16/12=25000, 10/2=50000, 3/1=89000, 29/12=8000, 4/11=278000 and 9/16=60000</p>
		<p>Evidence that the LLG:</p> <p>iv. Publicised the OSR and how it was used for the previous FY, score 1, else score 0.</p>	1	<p>the llg publicised the collection and expenditure of OSR on the public notice board</p>

Assessment area: D. Financial Management

10	<p>The LLG submitted annual financial statements for the previous FY on time</p> <p>Maximum score is 4</p>	<p>Evidence that the LLG submitted its Annual Financial Statement to the Auditor General (AG) on time (i.e., by August 31), score 4 or else score 0</p>	4	<p>the llg submitted AFS on 31/08/2022 as evidenced by the had copy of submission letter stamped by Auditor general</p>
11	<p>The LLG has submitted all 4 quarterly financial and physical</p>	<p>Evidence that the LLG submitted all four quarterly financial and physical progress reports, for the previous FY to the LG Accounting Officer including on</p>		<p>the llg submitted quarter one on 30/9/2021.</p>

<p>progress reports including finances for the Parish Development Model (PDM), for the previous FY on time and in the prescribed format</p> <p>Maximum score is 6</p>	<p>the funding for the PDM on time:</p> <p>i. Q1 by 15th October score 1 or else 0</p>	1	<p>evidenced by the hard copy stamped by office of planning and CAO</p>
	<p>Evidence that the LLG submitted all four quarterly financial and physical progress reports, for the previous FY to the LG Accounting Officer including on the funding for the PDM on time:</p> <p>ii. Q2 by 15th January score 1 or else 0</p>	1	<p>the llg submitted quarter two on 31/12/2021. evidenced by the hard copy stamped by office of planning and CAO</p>
	<p>Evidence that the LLG submitted all four quarterly financial and physical progress reports, for the previous FY to the LG Accounting Officer including on the funding for the PDM on time:</p> <p>iii. Q3 by 15th April score 1 or else 0</p>	1	<p>the llg submitted quarter three on 31/3/2022. evidenced by the hard copy stamped by office of planning and CAO</p>
	<p>Evidence that the LLG submitted all four quarterly financial and physical progress reports, for the previous FY to the LG Accounting Officer including on the funding for the PDM on time:</p> <p>iv. Q4 by 30th July score 3 or else 0</p>	3	<p>the llg submitted quarter four on 30/6/2022. evidenced by the hard copy stamped by office of planning and CAO</p>

Assessment area: E. Human Resources Management for Improved Service Delivery

<p>12</p> <p>Appraisal of all staff in the LLG in the previous FY</p> <p>Maximum score is 6</p>	<p>Evidence that the SAS/Town Clerk appraised staff in the LLG:</p> <p>(i) All staff in the LLG including extension workers in the previous FY (by 30th June): score 2 or else 0</p>	2	<p>Staff structures, Staff lists, Performance plan and Appraisal reports are all available.</p> <p>All staff in the LLG including extension workers in the previous FY were all appraised by 30/6/2022.</p> <p>some staffs are Twesigye Selegio(Vet officer),Niwamanya Agnes(CDO),Mirembe Judith(parish cheif) and others</p>
	<p>Evidence that the SAS/Town Clerk appraised staff in the LLG:</p> <p>(ii) Primary School Head teachers in public primary schools in the previous school calendar year (by 31st December) – score 2 or else 0</p>	0	<p>The subcounty has 12 public primary schools.</p> <p>Primary School Head teachers in public primary schools in the previous school calendar year.</p> <p>All 12 primary head teachers were appraised.ie Komugisha Agnes of Nyarubunga p/s,Muhangi Benon of Bweeza p/s</p>
	<p>Evidence that the SAS/Town Clerk appraised staff in the LLG:</p> <p>(iii) HC III & II In-charges in the previous FY (by June 30th) – score 2 or else</p>	2	<p>The subcounty has 2 health centres ie kitura health HCIII and Mooya health centre HCII.</p> <p>BEIJUKA COLLINE was appraised by 30/6/2022,and muramyre florence also appraised by 30/6/2022.</p>

13	Staff duty attendance Maximum score is 6	Evidence that the LLG has (i) Publicized the list of LLG staff: score 3 or else 0	3	The subcounty publicized the staff list on the notice board on 30/6/222.the staff list bears names title and and the contacts.
		Evidence that the LLG has (ii) Produced monthly analysis of staff attendance with recommendations to CAO/TC score 3 or else 0	3	The subcounty produced monthly analysis of staff attendance with recommendations to CAO for the previous FY. He noted some staff like parish chiefs are not supposed to be reporting at the subcounty on the daily basis.

Assessment area: F. Implementation and Execution

14	The LLG has spent all the DDEG funds for the previous FY on eligible projects/activities Maximum score is 2	Evidence that the LLG budgeted and spent all the DDEG for the previous FY on eligible projects/ activities as per the DDEG grant, budget, and implementation guidelines: Score 2, or else score 0		
15	The LLG spent the funds as per budget Maximum score is 2	Evidence that the execution of budget in the previous FY does not deviate for any of the sectors/main programs by more than +/-10%: Score 2	2	Kitura Sub-county provided evidence that the execution of budget in the previous FY did not deviate for any of the sectors/main programs by more than +/- 10%. Evidence was obtained from Final accounts page 19 where the subcounty achieved 100% of the total revised budget. All sectors and main programs performed at 100%.
16	Completion of investments as per annual work plan and budget Maximum score is 3	Evidence that the investment projects planned in the previous FY were completed as per work plan by end of FY (quarter four) : If more than 90 % was completed: Score 3 If 70% -90%: Score 2 If less than 70 %: Score 0.	2	Kitura Sub-county executed a number of projects during FY 2022/2023. -Out of UGX: 29,610,512/= a total of UGX 19,681,240 was evidenced as utilized. Constituting to 66.46% The project for construction of a 2-stance pit latrine at Rwengiri Primary school at 6,200,074/= was not implemented by the end of the Financial Year 2021/2022 due to the delay by the contractor. -Uganda Road fund provided to Kitura S/C was UGX 3,884,983/= all the funds were spent on – Kitura central-Buguma CAR. The total budget for projects was UGX 33,459,895/= total expenditure on completed projects as at the end of the FY 2021/22 was UGX 23,566,223/= (70.43%) Score of 2 was obtained.

Assessment area: G. Environmental and Social Safeguards

17	<p>The LLG has implemented environmental and social safeguards during the previous FY</p> <p>Maximum score is 2</p>	<p>Evidence that the LLG carried out environmental, social and climate change screening where required, prior to implementation of all planned investments/ projects, score 2 or else score 0</p>	<p>2</p>	<p>the llg implemented 4 projects from the work plan and all the projects were implemented.</p> <p>1. the llg screened the project of grading and shaping of kitura-buguma CAR on 3/1/2021 as evidenced on screening form signed by district environmental officer and the project started on 14/9/21 as evidenced on certificate of completion</p> <p>2. the llg screened the project of grading and culverting of Rwozi III-Orutoma II CAR (7.0km) on 31/8/2021 as evidenced on screening form signed by district environmental officer and the project started on 13/2/22 as evidenced on certificate of completion</p> <p>3. the llg screened the project of grading and shaping of nyaburunga-kyamarebe CAR on 28/1/2022 as evidenced on screening form signed by district environmental officer and the project started on 15/2/22 as evidenced on certificate of completion</p> <p>4. the llg screened the project of construction of VIP latrine at Rwengiri on 3/4/2022 as evidenced on screening form signed by district environmental officer and the project started on 20/4/22 as evidenced on certificate of completion</p>
18	<p>The LLG has an Operational Grievance Handling System</p> <p>Maximum score is 2</p>	<p>(i) If the LLG has specified a system for recording, investigating and responding to grievances, which includes a designated a person to coordinate response to feed-back, complaints log book with clear information and reference for onward action, a defined complaints referral path, and public display of information at LLG offices score 1 or else 0</p> <p>(ii) If the LLG has publicized the grievance redress mechanisms so that aggrieved parties know where to report and get redress score 1 or else 0</p>	<p>1</p> <p>1</p>	<p>the llg had referral path and a specified system for recording, investigating and responding to grievances. the llg had a log book for case registering and had registered 3 cases in the last financial year</p> <p>the llg had publicized GRS on noticeboard</p>
19	<p>The LLG has a functional land management system</p> <p>Maximum score 1</p>	<p>If the LLG has a functional Area Land committee in place to assist the LG Land board in an advisory capacity on matters relating to land, including ascertaining rights on the land score 1 or else 0</p>	<p>1</p>	<p>the llg had had a functional area land committee evidenced by the appointment letters of the committee appointed in the council that sat on 27/8/2021 under minute 6/8/21 with the approval of the district council that sat on 29/3/2022 under minute 5/04/02/2022 and committee minutes that sat 12/4/2022 and 24/6/2022</p>

Assessment area: H. Basic (Pre & Primary) Education services Management (in public and private schools)

20	<p>Awareness campaigns and mobilization on education services conducted in last FY</p> <p>Maximum score is 3</p>	<p>Evidence that the LLG has conducted awareness campaigns and parent's mobilization for improvement of education service delivery score 3, else score 0</p>	3	<p>The LLG conducted awareness campaigns based on evidence of the reports presented;</p> <p>A report on awareness campaign and mobilisation on education services that was conducted in two parishes i.e. Bweeza and Rwemanba dated 23/9/2021 attached with the attendance list.</p> <p>A report on awareness campaign and mobilisation on education services that was conducted in two parishes i.e. Kitura and Mooya dated 6/4/2022 attached with the attendance list.</p> <p>However these reports are handwritten</p> <p>.</p>
21	<p>Monitoring of service delivery in basic schools</p> <p>Maximum score is 4</p>	<p>Evidence that the LLG has monitored schools at least once per term in the previous 3 terms and produced a list of issues requiring attention of the committee responsible for education of the LLG council in the previous FY:</p> <p>If all schools (100%) - score 4</p> <p>If 80 – 99% – score 2</p> <p>If 60 to 79% score 1</p> <p>Below 60% score 0</p>	4	<p>The LLG has 12 schools and the SAS managed to monitor all of them</p> <p>A monitoring report dated 30/6/2022 where all schools were monitored and the challenges like inadequate class rooms, lack of staff accommodation, staffing gaps and others were common in all schools</p> <p>A monitoring report dated 18/2/2022 where all schools were monitored and the challenges like inadequate class rooms, lack of staff accommodation, inadequate water supply among others were observed.</p> <p>A monitoring report dated 23/9/2021 where all schools were monitored.</p> <p>SMC minutes for Kitura P/S dated 26/11/2021 with an attendance of 10 members attached.</p> <p>SMC minutes for Kitura C.O.U P/S dated 14/6/2022 seen.</p> <p>SMC minutes for Nyaburunga P/S dated 2/10/2021 with list of attendance attached</p> <p>SMC minutes for Mooya Cathoric P/S dated 13/4/2022 with an attendance of 12 members attached seen.</p> <p>SMC minutes for Mooya C.O.U P/S dated 20/5/2022 with the attendance of 13 members</p> <p>SMC minutes for Bweeza P/S dated 17/2/2022 with an attendance of 11 members attached</p>
22	<p>Existence and functionality of School Management Committees</p> <p>Maximum score is</p>			<p>The LLG has functional School management committees in all 12 schools with the evidence of the meeting minutes. Six schools among others are sampled</p> <p>SMC minutes for Kitura P/S dated 26/11/2021 with an attendance of 10 members attached and the</p>

Evidence that the LLG have functional school management committees in all schools; score 3, else score 0

3

action plan and implementation status of the issues raised

SMC minutes for Kitura C.O.U P/S dated 31/12/2022 seen attached with the action plan and implementation status of the issues raised

SMC minutes for Nyaburunga P/S dated 2/10/2021 with list of attendance attached attached with the action plan and implementation status of the issues raised

SMC minutes for Mooya Cathoric P/S dated 13/5/2022 with an attendance of 12 members attached and action plan and implementation status of the issues raised

SMC minutes for Mooya C.O.U P/S dated 20/5/2022 with the attendance of 13 members attached and action plan and implementation status of the issues raised

SMC minutes for Bweeza P/S dated 17/2/2022 with an attendance of 11 members attached and the action plan and implementation status of the issues raised

Assessment area: I. Primary Health Care Services Management

23

Awareness campaigns and mobilization on primary health care conducted in last FY

Maximum score is 3

Evidence that the LLG has conducted awareness campaigns and mobilized communities for improved primary health care service delivery score 3, else score 0

3

The LLG conducted awareness on covid-19 surveillance, a report dated 2/10/2021 where a number of activities were done and among these are; community sensitisation, testing all people with covid-19 like symptoms, contact tracing and testing.

A report on health education about family planning conducted at Rwamasasi IV on 11/2/2022 seen.

A report dated 10/9/2021 on health education about routine immunisation for the meeting held on Rwamasasi III on 28/8/2021.

24

The LLG monitored health service delivery at least twice during the previous FY

Maximum score is 4

Evidence that LLG monitored aspects of health service delivery during the previous FY , score 4 or else score 0

4

SAS was able to present one monitoring report to the executive committee. i.e.

A report on monitoring of Kitura HC III and Mooya HC II dated and stamped 10/5/2022. Challenges; absenteeism of health workers, lack of motorcycles to use while carrying out outreaches were raised.

A report on monitoring of Kitura HC III and Mooya HC II dated and stamped 20/10/2021 seen.

HUMC minutes for Kitura HC III for the meeting held on 24/6/2022 and attendance of 7 members attached, in MIN 04 the in charge talked of the hydroelectricity being connected to the facility and no more light challenges.

HUMC minutes for Kitura HC III dated 23/3/2022

seen. Where in MIN 5, the in charge mentioned about the non-functionality of rain harvest water tank. with an attendance of 7 members attached.

HUMC for Mooya HC II dated 5/5/2022 with an attendance of 6 members, Here an issues of need to build a placenta pit raised.

25
Existence and
functionality of
Health Unit
Management
Committee

Maximum score is
3

The LLG has two facilities i.e Kitura HC III and Mooya HC II and they all have functional Health Management committees;

HUMC for Kitura HC III has 9 members stamped by the Facility in charge as of 1/7/2022. HUMC for Mooya HC II has 7 members.

These committees have meeting minutes as;

HUMC minutes for Kitura HC III for the meeting held on 16/12/2021 and attendance of 8 members attached. Another one on 23/3/2022, MIN 5, in charge mentioned about the non-functionality of rain harvest water tank. with an attendance of 7 members attached.

HUMC for Mooya HC II dated 5/5/2022 with an attendance of 6 members. Here an issue of need to build a placenta pit was raised.

Action plan and implementation status for the issue raised on 23/3/2022 seen.

Action plan and implementation status for the issue raised on 16/12/2022 seen

Action plan and implementation status for the issue raised on 5/5/2022 seen

Evidence that the LLG have functional Health unit Management Committee for all Health Facilities in the LLG; score 3, else score 0

3

Assessment area: J. Water & Environment Services Management

26
Evidence that the
LLGs submitted
requests to the
DWO for
consideration in
the current FY
budgets

Maximum score is
3

Evidence that the SAS submitted in writing requests to the DWO for consideration in the planning of the current FY score 3, else score 0

3

SAS submitted in writing requests to the DWO for consideration in the planning of the current FY .The request was for a rain harvesting tank at St peters ss kitura .The requaest was submitted in 1/6/2021

27
The LLG has
monitored water
and environment
services delivery
during the
previous FY

Evidence that SAS/ATC monitored/supervised aspects of water and environment services during the previous FY including review of water

3

SAS/ATC monitored/supervised aspects of water and environment services during the previous FY including review of water points and facilities.The reports were done on a quarterly basis quarter 1 no

Maximum score is 3 points and facilities, score 3 or else score 0

report quarter 2 7/12/2021 quarter 3 28/3/2021/quarter 4 30/6/2021.

28

Existence and functionality of Water and Sanitation Committees

Maximum score is 2

Evidence that the LLG have functional Water and Sanitation Committees (including collection and proper use of community contributions) score 2, else score 0

2

Overview of composition of Water and Sanitation Committees is there ie The subcounty has over 70 water sources and they all have water user committees though some of them are not functional. However many of them are functional forexample Miizi shallow well with the chairperson Mwesigye Geoffrey Rwobuhura II borehole with the chairperson Bashaija Rodgers. Miizi has minutes of 7/12/2021,21/3/2022 and the accountability of the community contributions

wire -150000

labour -100000

padlock -8000

Rwobuhura has minutes dated 23/3/2022 and agreed that every family is to pay 1000.

29

Functionality of investments in water and sanitation facilities

Maximum score is 2

Evidence that the SAS has an updated lists on all its water and sanitation facilities (public latrines) and functionality status. Score 2 else 0

2

SAS has an updated lists on all its water and sanitation facilities (public latrines) and functionality status.The subcounty submitted all its facilities to DWO 1/7/2022.

Assessment area: L. Production Services Management

34

Up to date data on agriculture and irrigation collected, analyzed and reported

Maximum score is 2

If the LLG extension staff have collected, analyzed and reported data on agriculture (i.e., crop, animal and fisheries) and irrigation activities including production statistics for key commodities, data on irrigated land, farmer applications, farm visits etc. as per formats, the reports compiled and submitted to LG Production Office score 2 or else 0.

2

the llg submitted updated statistical data on livestock on cattle, goats, sheep, pigs, poultry and banana, coffee and irrigation data report to lg production office as evidenced by the hard copies of the reports stamped by DPO dated 10/6/2022, 11/5/2022 and 30th/4/2022

35

Farmer awareness and mobilization campaigns carried out through farmer field days and awareness meetings

If the LLG has carried out awareness and mobilization campaigns on all aspects of agriculture through farmer field days and awareness meetings, exchange visits, reports compiled and submitted to LG Production Office score 2 or else 0

2

the veterinary officer carried out awareness on FMD and PPR on 10/10/2021 in areas of orutooma1&2, mirambi, mizi and kitura central as evidenced by reports signed by DPO

agricultural officer carried out sensitization on coffee pest and disease and BBW control. evidenced by reports submitted to lg production office

distribution lists of Maize, beans seedlings, banana

Maximum score is
2

suckers, heifers and FMD, PPR vaccines were
seen

36

The LLG has
carried out
monitoring
activities on
production
activities for
crops, animals
and fisheries

If the LLG extension staff has
implemented monitoring activities on
agricultural production for crops, animal
and fisheries covering among others
irrigation, environmental safeguards,
agricultural mechanization, postharvest
handling, pests and disease
surveillance, equipment installations,
farmers implementing knowledge from
trainings, reports compiled and
submitted to LG Production Office score
2 or else 0

2

Both Crop and Animal sectors Extension staff had
the 24 monthly monitoring reports compiled and
submitted to LG Production Office.

From SAS, the supervision report on Agriculture
was compiled and submitted to LG Production
Office on 15th June, 2022

Maximum score is
2

37

Farmer trainings
through training
farmer field
schools and
demonstrations
organized and
carried out

If the LLG extension staff has carried
out farmer trainings on irrigated
agriculture, agronomy, pests and
diseases management, operation and
maintenance of equipment, linkage to
markets etc. through for example farmer
field schools, demonstrations, and field
training sessions, reports compiled and
submitted to LG Production Office score
2 or else 0.

2

the llg extension workers had training program
dated 6/7/2021. the veterinary officer carried out
trainings on tick control measure, FMD prevention
28/6/22 and pasture management. the agricultural
officer carried out trainings and demonstrated on
model farms, household farm visits on coffee
production and management evidenced by the
reports submitted to lg production office with
attendance lists attached

Maximum score is
2

38

The LLG has
provided hands-
on extension
support to farmers
and farmer
organizations /
groups

If the LLG extension staff have provided
extension support to farmers and farmer
groups on crop management,
aquaculture, animal husbandry,
irrigation, Operation and Maintenance
of equipment, postharvest handling,
value addition, marketing etc. reports
compiled and submitted to LG
Production Office score 2 or else 0

2

household training vist reports dated 30/6/22,
28/6/22 on tick control, pasture management and
improvement were seen stamped by DPO.

Nuwamanya Jonath: 0777581450 was rondonly
selected from household visit report who confirmed
the support about the trainings on piggery and
banana plantation.

Maximum score is
2