



LLG Performance Assessment

LLG Performance Assessment

Rushere Town Council

(Vote Code: 273482)

Score 75/100 (75%)

| No. | Performance Measure | Scoring Guide | Score | Justification |
|--|--|---|-------|---|
| Assessment area: A. Functionality of Parish Administrative Structures | | | | |
| 1 | <p>The LLG has ensured that there are functional PDCs/WDCs in all their respective Parishes/Wards</p> <p>Maximum score is 2</p> | <p>Evidence that the LLG has duly constituted PDCs/WDCs with composition in accordance with the PDM Guidelines, and that PDCs are fully functional as evidenced by mobilization of beneficiaries within a parish/ward, appraisal of all proposals submitted for the revolving funds during the previous FY for all parishes, score 2, else score 0.</p> | 2 | <p>The composition of WDCs for each ward in the LLG were as follows :Rushere 03/5/2022 with a list of 7 members as in accordance with the guidelines on page 30 of the manual</p> <p>Nshwerempango 28/6/2022 with a list of 7 members in accordance with the guidelines on page 30 of the manual</p> <p>Nshwerenkya 06/5/2022 with a list of 7 members as in accordance with the guidelines on page 30 of the manual</p> <p>Murore 12/5/2022 with a list of 7 members a in accordance with the guidelines on page 30 of the manual</p> <p>Akatongole 06/5/2022 with a list of 7 members in accordance with the guidelines on page 30 of the manual</p> <p>Minutes of PDCs submitted to the LLG to establish whether the PDC carried-out mobilization activities for individuals and groups to participate in development activities were seen for all the wards in the town council as evidenced with a list of beneficiaries and field reports ,attendance list were also seen on file named PDM</p> |
| 2 | <p>LLG has ensured that all Parish Chiefs/Town Agents have collected, compiled, and analyzed data on Parish/community profiling as stipulated in the PDM Guidelines.</p> <p>Maximum score is 2</p> | <p>Evidence that all the Parishes/Wards in a LLG have compiled, updated, and analyzed data on community profiling disaggregated by village, gender, age, economic activity among others as stipulated in the PDM Guidelines, score 2 else score 0.</p> | 2 | <p>Parish data was disseminated by planning unit, the data that was disseminated was for the population projections and household projections for census 2014-2030 and 2015-2021 respectively .the population on animal census from the veterinary officer was disseminated</p> |
| 3 | <p>The LLG provided guidance and information to the Village Executive Committees and PDCs on strategies for the development of the parish</p> | <p>Evidence that the LLG:</p> <p>i. Has mapped NGOs, CBOs & CSO operating in the LLG and involved them in raising awareness about the PDM and planning cycle: score 2, or else 0</p> | 2 | <p>The mapping report was seen on file as dated 24/6/2022 ,the meeting that took place on 7/6/2022 titled mobilisation and sensitisation meeting by parish development committee .The meeting involved ACCORD MIN.05/06/2022.In the meeting the representative talked about food security,house hold sanitation improvement</p> |

Maximum score is 6

among others .The attendance list was also attached

Evidence that the LLG provided guidance and information to the Village Executive Committees and to PDCs on:

ii. Approved Programmes/activities to be implemented within the Parish for the current FY score 2, else score 0

2

LLG provided guidance and information to the Village Executive Committees and to PDCs on

Approved Programmes/activities to be implemented within the Parish for the current FY.This was seen from the letter dated 7/11/2021 to all PDCs,village executive committees and town agents .

The letter was titled RE: COMMUNITY MOBILIZATION AND SENSITIZATION ON ENTERPRISE IDENTIFICATION FOR FY 2022/23

After the letter, participatory planning meetings took place for all the wards in the town council and a list of projects were identified from communities to be discussed in the council for consideration

The town council id compliant

Evidence that the LLG provided guidance and information to the Village Executive Committees and to PDCs on:

iii. Priority enterprises that can be implemented in the parish score 2 or else 0

2

The LLG provided guidance and information to the Village Executive Committees and to PDCs on Priority enterprises that can be implemented in the parish,this was got from the noticebord of the letter dated 25/7/2022 addressed to all chairperson LCiIs town agents,chairperson LCi and opinion leaders ,the following were the projects

Fencing of matooke market

completion of staff quarters at nshwere p/s

fencing and greening of town council compound

renovation and partitioning of town council offices

All these were evidenced with monitoring and supervision reports from towm agents and town clerk

the town council was compliant

Assessment area: B. Planning and Budgeting

4

The LLG conducted Annual Planning and Budgeting exercise for the current FY as per the Planning and Budgeting

Evidence that prioritized investments in the LLG council approved Annual Work plan

The LLG approved development plan III and Annual Work plan and Budget (AWPB) for the current FY revealed that there was a linkage. The development plan on page 104 talks of grading and shaping of rushere-bwashamure road ,grading and shapping of kakoni road,fencing and greening town

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|--------------------|---|---|--|
| Guidelines | and Budget (AWPB) for the current FY: | 1 | council compound ,renovation and portioning town council offices and completion of staff quarters at rushere primary school. |
| Maximum score is 6 | i. Is consistent with the LLG approved development plan III; score 1 or else 0 | 1 | <p>Its found on the annual workplan of the FY2022/2023 under roads and engineering on page 10 and is in budget program intergrated transport infrastructure and services that was approved on 11/5/2022 on page 3/5</p> |
| | <p>Evidence that prioritized investments in the LLG council approved Annual Work plan and Budget (AWPB) for the current FY:</p> <p>ii. Incorporates ranked priorities from all its respective parish submissions which are duly signed by the Parish Chief and PDC Chairperson score 1 or else 0.</p> | 1 | <p>The submissions from wards were as follows;Akotongole 11/11/2021,Nshwerempango 14/11/2021,Mugore 12/11/2021,Rushere 03/11/2021,Nshwerenkye 04/11/2021 all with attendance attached. The priorities were from the participatory planning meeting that took place at each parish headquarters and the chairperson LC II and town agent of the respective ward duly signed them</p> <p>A submission of the priorities was presented in the budget conference of the town council and these priories were passed by council and are in the AWPB</p> |
| | <p>Evidence that prioritized investments in the LLG council approved Annual Work plan and Budget (AWPB) for the current FY:</p> <p>iii. Is based on the outcomes of the budget conference; score 1 or else 0</p> | 1 | <p>The prioritized investments in the LLG council approved Annual Work plan and Budget (AWPB) for the current FY were based on the out comes of the budget conference: The budget conference that took place 22/12/2021 involved discussed about priorities that were submitted from respective parishes by PDC chairperson as evidenced on page two and three of the report with attendance list attached and picture of the budget conference that took place in town council chambers</p> |
| | <p>iv. That the LLG budget include investments to be financed by the LLG score 1 or else 0</p> | 1 | <p>The investment projects are under works department and are to be funded by locally raised revenue for fencing of matooke daily market at UGX 2,000,000 ,completion of staff quarters at nshwerekye primary school UGX 13,000,847 from DDEG and UGX 1,808,047 locally raised revenue and un conditional grant non wage UGX10,000,000</p> |
| | <p>v. Evidence that the LLG developed project</p> | | <p>The LLG developed project profiles for all capital investments for the current FY in the AWP and Budget were as per format in NDP IIIa few projects were sampled as follows</p> <p>Grading and shaping of rushere – bwashamure road at an estimated cost of UGX 10,000,000</p> |

profiles for all capital investments in the AWP and Budget as per format in NDP III Score 1 or else score 0

1

Grading and shaping of kanoni road at an estimated cost of UGX2,000,000
Completion of staff quarters at Nshwere primary school at an estimated cost of UGX 13,008,047
Establishment of green belts in all zones of rushere ward at UGX4,000,000
Fencing and greening town council compound at UGX15,000,000

vi. That the LLG budget was submitted to the District/Municipality/City before 15th May: score 1 or else 0

1

The approved budget estimates for the FY 2022/2023 and the annual workplan under the theme: "industrialisation for inclusive growth, employment and wealth creation" was submitted and received by district economic planner on 11/5/2022

5

Procurement planning for the current FY: submission of request for procurement

Evidence that the LLG prepared and submitted inputs into the procurement plan for all the procurements to be done in a LLG for the current FY) to the CAO/TC by the 30th April of the previous FY, Score 2 or else score 0

2

The LLG prepared and submitted in puts into procurement plan for all the procurements to be done in a LLG for the current FY) to the CAO with attention to head PDU on 29/4/2022 and was received by the procurement and disposal unit on the same date

Maximum score is 2

6

Compliance of the LLG budget to DDEG investment menu for the current FY

Evidence that the investments in the approved LLG Budget for the current FY comply with the investment menu in the DDEG Grant, Budget and Implementation Guidelines, score 2 or else score 0

2

the investments in the approved LLG Budget for the current FY comply with the investment menu in the DDEG Grant, Budget and Implementation Guidelines as follows

Maximum score is 2

The grant for DDEG for the current FY is UGX 2,268,047 80% was meant for completion of staff quarters at Nshwere primary school UGX1,814,376, investment servicing 10% UGX 226,805 and parish planning 10% UGX 226,805 as per DDEG grant guidelines

Assessment area: C. Own Source Revenue Mobilization and Administration

7

LLG collected local revenue as per budget (Budget realization)

Evidence that the LLG collected OSR for the previous FY within +/- 10% of the budget score 1 or else score 0.

1

The town council became operational this FY after receiving start up funds therefore OSR wasnt applicable

Maximum score is 1

8

Increase in LLG own source revenues from last financial year but one to last financial

Evidence that the OSR collected increased

The town council became operational this

| | | | |
|--------------------------|---|---|--|
| year. Maximum score 1 | from previous FY but one to previous FY by more than 5 %, score 1 or else score 0 | 1 | FY after receiving start up funds therefore OSR wasnt applicable |
|--------------------------|---|---|--|

| | | | |
|--|--|---|---|
| 9 The LLG has properly managed and used OSR collected in the previous FY Maximum score 4 | Evidence that the LLG: i. Has remitted OSR to the administrative units, score 1 or else score 0. | 1 | The town council became operational this FY after receiving start up funds therefore OSR wasnt applicable |
| | Evidence that the LLG: ii. Did not use more than 20% of the OSR on councilors allowances in the previous FY (unless authority was granted by the Minister), score 1, else score 0 | 1 | The town council became operational this FY after receiving start up funds therefore OSR wasnt applicable |
| | Evidence that the LLG: iii. Have budgeted and used OSR funds on operational and maintenance in previous FY, score 1, else score 0 | 1 | The town council became operational this FY after receiving start up funds therefore OSR wasnt applicable |
| | Evidence that the LLG: iv. Publicised the OSR and how it was used for the previous FY, score 1, else score 0. | 1 | The town council became operational this FY after receiving start up funds therefore OSR wasnt applicable |

Assessment area: D. Financial Management

| | | | |
|---|--|---|---|
| 10 The LLG submitted annual financial statements for the previous FY on time Maximum score is 4 | Evidence that the LLG submitted its Annual Financial Statement to the Auditor General (AG) on time (i.e., by August 31), score 4 or else score 0 | 4 | The financial statements were submitted to Auditor general on 30th /08/2022 with the received stamp |
|---|--|---|---|

| | | | |
|---|---|---|--|
| 11 The LLG has submitted all 4 quarterly financial and physical progress reports including finances for the Parish Development Model (PDM), for the previous FY on time and in the prescribed format Maximum score is 6 | Evidence that the LLG submitted all four quarterly financial and physical progress reports, for the previous FY to the LG Accounting Officer including on the funding for the PDM on time: i. Q1 by 15th October score 1 or else 0 | 1 | The LLG submitted quarter one financial and physical progress reports, for the previous FY to the LG Accounting Officer with attention to LG economic planner on 7/10/2021 |
| | Evidence that the LLG submitted all four quarterly financial and physical progress reports, for the previous FY to the LG Accounting Officer including on the funding for the PDM on time: | 1 | The LLG submitted quarter two financial and physical progress reports, for the previous FY to the LG Accounting Officer with attention to LG economic planner on 7/1/2022 |

ii. Q2 by 15th January score 1 or else 0

Evidence that the LLG submitted all four quarterly financial and physical progress reports, for the previous FY to the LG Accounting Officer including on the funding for the PDM on time: 1

The LLG submitted quarter three financial and physical progress reports, for the previous FY to the LG Accounting Officer with attention to LG economic planner on 7/4/2022

iii. Q3 by 15th April score 1 or else 0

Evidence that the LLG submitted all four quarterly financial and physical progress reports, for the previous FY to the LG Accounting Officer including on the funding for the PDM on time: 3

The LLG submitted quarter four financial and physical progress reports, for the previous FY to the LG Accounting Officer with attention to LG economic planner including PDM funds on 7/7/2022

iv. Q4 by 30th July score 3 or else 0

Assessment area: E. Human Resources Management for Improved Service Delivery

12

Appraisal of all staff in the LLG in the previous FY

Maximum score is 6

Town clerk appraised all of the 12 staffs where 4 of the are still new in the service.

The submission of appraisal reports done by 30/6/2022. With the evidence of appraisal forms of Akanyijuka Stephen, Tayebwa Amon, Kirenzi Ivan, Muhwezi Weekson, Mugume Abel, Twikirize Noame, Byarugaba Simon.

Evidence that the SAS/Town Clerk appraised staff in the LLG:

Staff structure 15 out of 53 approved established positions seen.

Staff list with 15 staffs seen

(i) All staff in the LLG including extension workers in the previous FY (by 30th June): score 2 or else 0 2

The performance plans for the staffs; Katushabe Scovia, Ankunda Happy, Tayebwa, Asiimwe Julius, Tayebwe Amon, Byarugaba Simon, Muhwezi weekson, Karenzi Ivan Mujuni, Mugume Abel among others seen

Personal files for all staffs seen, few to mention among others; Katushabe Scovia, Ankunda Happy, Asiimwe Julius, Tayebwe Amon, Byarugaba Simon, Muhwezi weekson, Karenzi Ivan Mujuni, Mugume Abel.

Evidence that the SAS/Town Clerk appraised staff in the LLG:

(ii) Primary School Head teachers in public primary schools in the previous school calendar year (by 31st December) – score 2 or else 0 0

The LLG has four Head Teachers and were all appraised by the Town clerk in January 2022 i.e. Musinguzi Lauben was appraised on 10/1/2022, Amanyanya Godwin on 10/1/2022, and Nuwamanya Ronald on 1/1/2022. However the assessment procedure says they should be appraised by 31st December, the town council is not compliant

Evidence that the SAS/Town Clerk appraised staff in the LLG:
 (iii) HC III & II In-charges in the previous FY (by June 30th) – score 2 or else

2

The LLG has one Facility, in charge for Nshwere HC III (Atukunda Nkizibweki) was appraised 30/6/2022

13 Staff duty attendance

Maximum score is 6

Evidence that the LLG has
 (i) Publicized the list of LLG staff: score 3 or else 0

3

Staff structure of 15 out 53 approved established positions seen.

A list of 15 staffs and 18 councilors is seen and published on the notice board.

The performance plans for the staffs; Katushabe Scovia, Ankunda Happy, Tayebwa, Asimwe Julius, Tayebwe Amon, Byarugaba Simon, Muhwezi weekson, Karenzi Ivan Mujuni, Mugume Abel among others seen

The performance report for Town Clerk for the financial year 2021/2022 stamped by Deputy CAO seen.

Evidence that the LLG has
 (ii) Produced monthly analysis of staff attendance with recommendations to CAO/TC score 3 or else 0

3

A set of 11 Monthly staff analysis seen, the LLG commenced August 2021.

Attendance register that began 1/7/2021 to date 22/9/2022 seen.

Assessment area: F. Implementation and Execution

14 The LLG has spent all the DDEG funds for the previous FY on eligible projects/activities

Maximum score is 2

Evidence that the LLG budgeted and spent all the DDEG for the previous FY on eligible projects/ activities as per the DDEG grant, budget, and implementation guidelines: Score 2, or else score 0

2

The town council did not receive any DDEG because it had not received funds by then since it was still new

15 The LLG spent the funds as per budget

Maximum score is 2

Evidence that the execution of budget in the previous FY does not deviate for any of the sectors/main programs by more than +/- 10%: Score 2

16 Completion of investments as per annual work plan and budget

Maximum score is 3

Evidence that the investment projects planned in the previous FY were completed as per work plan by end of FY (quarter four) :
 If more than 90 % was completed: Score 3
 If 70% -90%: Score 2

If less than 70 %: Score 0.

Assessment area: G. Environmental and Social Safeguards

- 17 The LLG has implemented environmental and social safeguards during the previous FY
Maximum score is 2
Evidence that the LLG carried out environmental, social and climate change screening where required, prior to implementation of all planned investments/projects, score 2 or else score 0
- 18 The LLG has an Operational Grievance Handling System
Maximum score is 2
(i) If the LLG has specified a system for recording, investigating and responding to grievances, which includes a designated a person to coordinate response to feed-back, complaints log book with clear information and reference for onward action, a defined complaints referral path, and public display of information at LLG offices score 1 or else 0

(ii) If the LLG has publicized the grievance redress mechanisms so that aggrieved parties know where to report and get redress score 1 or else 0
- 19 The LLG has a functional land management system
Maximum score 1
If the LLG has a functional Area Land committee in place to assist the LG Land board in an advisory capacity on matters relating to land, including ascertaining rights on the land score 1 or else 0

Assessment area: H. Basic (Pre & Primary) Education services Management (in public and private schools)

- 20 Awareness campaigns and mobilization on education services conducted in last FY
Maximum score is 3
Evidence that the LLG has conducted awareness campaigns and parent's mobilization for improvement of education service delivery score 3, else score 0
3
The LLG did awareness campaigns with the evidence of reports;
A report on awareness campaign for the stakeholders on school's performance in Rushere Town Council dated 10/5/2022.
Awareness report on the meeting for parents dated 8/2/2022, where issues like the sanitation status and hygiene, pupils' attendance were deliberated.
- 21 Monitoring of
The LLG has got 4 Public P/S and one

service delivery in basic schools

Maximum score is 4

Evidence that the LLG has monitored schools at least once per term in the previous 3 terms and produced a list of issues requiring attention of the committee responsible for education of the LLG council in the previous FY:

If all schools (100%) - score 4

0

If 80 – 99% – score 2

If 60 to 79% score 1

Below 60% score 0

secondary school and 4 private P/S. The LLG conducted monitoring in all schools twice since first term the schools were closed due to covid-19

Monitoring report dated 8/12/2021 indicating the findings of the four schools i.e. Rushere P/S, Twemyambi P/S, Komugina P/S and Nshwere P/S and Kaaro High School seen

Monitoring report dated 10/3/2022 for private schools; Molly Intergrated, St. Marry's P/S, MT Olives P/S and Rushere Model P/S.

Monitoring report dated 10/3/2022 and 26/5/2022 indicating the findings of the four P/S and One Secondary school i.e. Rushere P/S, Twemyambi P/S, Komugina P/S and Nshwere P/S.

However only 3 schools had meeting minutes for the management committees.

SMC minutes for Nshwere P/S dated 25/1/2022 with the attached attendance list of 11 members present

SMC minutes for Twemyambi P/S dated 13/7/2022 seen.

SMC Minutes for Komugina P/S dated 26/2/2022.seen with the attached attendance list

22

Existence and functionality of School Management Committees

Maximum score is 3

Evidence that the LLG have functional school management committees in all schools; score 3, else score 0

0

Three schools e.i. Nshwere P/S, Komugina P/S and Twemyambi P/S have got a functional management committees with the evidence of; the submission of SMC for Nshwere P/s with 13 members dated 25/1/2022 seen. And meeting minutes dated 25/1/2022 with the attached attendance list of 11 members.

SMC Minutes for Komugina P/S dated 26/2/2022.seen with the attached attendance list

SMC minutes for Twemyambi P/S dated 13/7/2022 seen

Action paper for Rushere model addressing the issues raised on 15/6/2022, e.g. stopping parents from bring cooked food on visiting day done.

Action paper for Komugina addressing the issues raised on 6/10/2022 seen, some covered already others partially done.

Action paper for Nshwere P/S addressing issues raised on 25/1/2022 seen.

Assessment area: I. Primary Health Care Services Management

| | | | | |
|----|---|--|---|--|
| 23 | <p>Awareness campaigns and mobilization on primary health care conducted in last FY</p> <p>Maximum score is 3</p> | <p>Evidence that the LLG has conducted awareness campaigns and mobilized communities for improved primary health care service delivery score 3, else score 0</p> | 3 | <p>A report on awareness campaign in schools on Malaria and Typhoid dated 10/5/2022</p> <p>A report on sensitisation on HIV/AIDS and other related issues like Covid -19 dated 26/5/2022 attached with photos seen. It took place in two wards i.e. Rushere and Akatongore.</p> <p>A report on awareness on child days plus and education on malaria prevention dated 10/5/2022, was done in schools and at house hold level seen.</p> |
| 24 | <p>The LLG monitored health service delivery at least twice during the previous FY</p> <p>Maximum score is 4</p> | <p>Evidence that LLG monitored aspects of health service delivery during the previous FY , score 4 or else score 0</p> | 4 | <p>A report on issues and activities for Nshwere HC III dated 24/5/2022 addressing the executive committee seen.</p> <p>A report in issues for Nshwere HC III dated 12/3/2022 seen.</p> <p>HUMC minutes for Nshwere HC III dated and stamped 20/5/2022.</p> <p>HUMC minutes for Nshwere HC III dated 16/9/2021 seen.</p> |
| 25 | <p>Existence and functionality of Health Unit Management Committee</p> <p>Maximum score is 3</p> | <p>Evidence that the LLG have functional Health unit Management Committee for all Health Facilities in the LLG; score 3, else score 0</p> | 3 | <p>The LLG has got one health facility. HUMC for Nshwerenkya HC III constitutes of 9 members was composed and approved in the council meeting under MIN 10/05/2022.</p> <p>HUMC minutes for Nshwerenkya HC III dated and stamped 20/5/2022.</p> <p>HUMC minutes for Nshwerenkya HC III dated 16/9/2021 seen.</p> <p>Action plan addressing the issues raised on 16/9/2021 seen</p> |

Assessment area: K. Urban Planning and Management (Applicable to Town Councils and Divisions only)

| | | | | |
|----|---|---|---|---|
| 30 | <p>Development of the Physical Development Plans as per guidelines</p> <p>Maximum score 2</p> | <p>(i) If the LLG has a functional Physical Planning Committee in place that: (i) is properly and fully constituted; (ii) considers new investments/ application for development permission on time; and (iii) has submitted at least 4 sets of minutes of Physical Planning Committee to the</p> | 1 | <p>The town council became operational this FY after receiving start-up funds therefore, there was no Physical Planning committee</p> |
|----|---|---|---|---|

MoLHUD Score 1 or else 0

(i) If the LLG has detailed physical development plan(s) or/and area action plan(s) approved by the Council covering at least the percentage below Score 1 or else 0:

20% in 2022/23

30% in 2023/24

40% in 2024/25

1

The town council became operational this FY after receiving start up funds therefore, there was no detailed physical plan for the FY 21/22

31

Implementation of the physical planning and building control measures as per guidelines

(i) If all infrastructure investments implemented by the LLG in the previous FY: (i) are consistent with the approved Physical Development Plan; and (ii) have a planning compliance certificate issued by MoLHUD. Score 1 or else 0

0

The town council became operational this FY after receiving start up funds therefore, no certificate of compliance, no list of new investments

Maximum score 3

(ii) Evidence that the LLG has named streets, numbered plots, surveyed and demarcated roads as planned (90% or more implemented) in the previous FY score 1 or else 0

0

The town council became operational this FY after receiving start up funds, thus nothing was operational in previous FY

(iii) Evidence that the LLG has a functional Development Control Team score 1 or else 0

0

The town council became operational this FY after receiving start up funds thus not applicable

32

The LLG has developed and implemented a solid waste management plan

(i) If the LLG has prepared status report on the implementation of the approved solid waste management plan during the previous FY score 1 or else 0

0

The solid waste management plan and implementation status report for FY 2021/2022 was not compiled.

Maximum score 2

(ii) If the LLG has conducted awareness campaigns on the management of solid waste during the previous FY score 1 or else 0

0

Report of awareness activities on the management of solid waste during FY 21/22 was not compiled.

33

Operation and Maintenance of infrastructure

(i) If the LLG has prepared Annual Infrastructure inventory and condition survey report score 1 or else 0

1

The Annual Infrastructure Inventory and condition survey report for Rushere Town Council road was prepared in FY 21/22

Maximum score is 3

(ii) If the LLG has prepared an O&M Annual Plan which is based on the Annual Infrastructure inventory and condition survey score 1 or else 0

1

The O & M annual work plan for current FY was obtained and reviewed and compared with Annual Infrastructure Inventory and condition survey for previous FY.

(iii) If the LLG has spent own source revenues of not less than 20% on O&M

0

The treasurer did not provide the final accounts for previous FY to calculate the percentage of Own Source Revenue spent

Assessment area: L. Production Services Management

- 34
Up to date data on agriculture and irrigation collected, analyzed and reported
Maximum score is 2
- If the LLG extension staff have collected, analyzed and reported data on agriculture (i.e., crop, animal and fisheries) and irrigation activities including production statistics for key commodities, data on irrigated land, farmer applications, farm visits etc. as per formats, the reports compiled and submitted to LG Production Office score 2 or else 0.
- 2
- Reports on data on Agriculture that is; crop and animal and irrigation baseline data, production statistics for key commodities and farmers compiled and submitted to LG production Office
- 35
Farmer awareness and mobilization campaigns carried out through farmer field days and awareness meetings
Maximum score is 2
- If the LLG has carried out awareness and mobilization campaigns on all aspects of agriculture through farmer field days and awareness meetings, exchange visits, reports compiled and submitted to LG Production Office score 2 or else 0
- 2
- The awareness reports on the improved appropriate technology of inorganic fertilizer, Banana rust thrip, and farming practices were compiled by extension staff but they were submitted to the LG Production office.
- The distribution lists of fertilizer, Rabbits vaccine, were compiled and submitted to the LG Production office. The distribution lists of Agrochemicals, PPR vaccine, and FMD vaccine were also compiled and submitted to the LG production office.
- The training report on farm visit in Rushere was compiled and submitted to LG Production Office.
- All the reports, had attendance sheets.
- 36
The LLG has carried out monitoring activities on production activities for crops, animals and fisheries
Maximum score is 2
- If the LLG extension staff has implemented monitoring activities on agricultural production for crops, animal and fisheries covering among others irrigation, environmental safeguards, agricultural mechanization, postharvest handling, pests and disease surveillance, equipment installations, farmers implementing knowledge from trainings, reports compiled and submitted to LG Production Office score 2 or else 0
- 2
- Both of the Extension staff had the 24 combined monthly monitoring reports from July 2021 to June 2022 compiled and submitted to LG Production Office.
- The supervision report from ATC was compiled and submitted to LG Production Office
- 37
Farmer trainings through training farmer field schools and demonstrations organized and carried out
Maximum score is 2
- If the LLG extension staff has carried out farmer trainings on irrigated agriculture, agronomy, pests and diseases management, operation and maintenance of equipment, linkage to markets etc. through for example farmer field schools, demonstrations, and field training sessions, reports compiled and submitted to LG Production Office score 2 or else 0.
- 2
- Both crop and Animal Extension staff had consolidated training programs compiled and submitted to LG Production Office.
- Training reports on dry feeding, control of Fall Army worm, Banana Bacteria Wilt were compiled and submitted to LG Production Office.
- All the training reports had the attendance sheets.

The LLG has provided hands-on extension support to farmers and farmer organizations / groups

Maximum score is 2

If the LLG extension staff have provided extension support to farmers and farmer groups on crop management, aquaculture, animal husbandry, irrigation, Operation and Maintenance of equipment, postharvest handling, value addition, marketing etc. reports compiled and submitted to LG Production Office score 2 or else 0

2

Field report on post harvest handling compiled and submitted to LG production Office. Farmer field visit reports were compiled and submitted to the LG Production Office.

Sampled a farmer in the names of Ndahura Lincoln on 0702166245 from Rwabigyemano and confirmed that he received extension support from the Extension staff.

The filled Agriculture Extension diaries were not provided by the Ministry, and they will soon be replaced with e-diaries. The information was obtained from LG Production Office.